



# Stores & Purchase Department

## Rajiv Gandhi University of Knowledge Technologies-RK Valley

(A.P. Government ACT 18 of 2008)

Rajiv Knowledge Valley (Idupulapaya), Vempalli (M), Y.S.R. Kadapa Dist. AP-516330

Tel.No: 08588-283612 Email: purchasedept@rguktrkv.ac.in

### NOTICE INVITING QUOTATIONS

Sealed/Email quotations are hereby invited from the registered firms/vendors for providing the following services to the RGUKT-RK Valley with term and conditions mentioned below.

NIQ. NO : RGUKT-RKV/SPD/CDPC /Placement Training/2019-20/Q56  
Date of Issue : 30/07/2019  
Item Description : Venue preparation items as mentioned in Annexure 1 (Supply and installation on rental basis for two days)

#### Note:

1. Items 1-5 as mentioned in annexure are needed on rental basis for two days
2. It is to mention that its bidder's responsibility to install these items in the specified locations.
3. Safeguard of the components are complete responsibility of the vendor. Institute will not be responsible for any damage or missing of components, if any.

Interested vendors are intimated to visit institute during working hours.

Last Date for submission : 3days from the date of issue (or) till receiving the competitive quotations  
Address for Submission : Stores and Purchase Department,  
RGUKT- RK Valley (AP-IIIT),  
Vemaplli Mandal,  
YSR Kadapa Dist,  
Andhra Pradesh  
Pin: 516330

## Terms & Conditions:

1. The bidder should be registered vendor / manufacturer/authorized dealer.
2. The Bidder is required to have GST registration
3. The Bidder should not have been barred by any PSU/Govt. Dept. in doing business with them.
4. The Bidder is required to quote for the complete bill of quantity. Partial quote are liable to be rejected.
5. Bidders are requested to follow the given price bid format to quote the items. The rate for the item may be quoted in INR. The offers should indicate unit price (excluding taxes and duties applicable). Taxes and other charges (transport, insurance etc.) should be mentioned separately. If not mentioned, it is considered as included in the quoted price.
6. Bid Quote must be valid for 90 days.
7. The quotations must be addressed to “The Director, RGUKT, RK Valley, Idupulapaya”.
8. The sealed cover should be super scribed with above mentioned NIQ.NO and must reach the office on or before the last date through Speed-post/Registered Post/by hand. The vendors may also send the email quotations (Scanned copy of price bid typed in Firm’s Letter Head) to [purchasedept@rguktrkv.ac.in](mailto:purchasedept@rguktrkv.ac.in)
9. Unloading of items and delivery to the store place shall be responsibility of the firm.
10. The suppliers will undertake warranty of items from the date of supply and shall have to mention clearly the period of warranty in financial bid. The supplier further warrants that the items shall be free from defects arising from any act or omission of the supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in India.
11. Payment shall be made 100% after delivery of the items in good condition.
12. RGUKT reserves the right to reject any/all quotation(s) without assigning any reasons whatsoever.
13. The quantity mentioned may change as per our requirements.
14. Quotations received against our notification are considered as accepting the terms and conditions of RGUKT, RK Valley.
- 15. Along with Price Bid, Vendors are requested to submit company registration certificate and commodity certificate for supply of the quoted items.**

Sd/-

**Administrative Officer**



### Annexure 1

S.No	Item Description	Quantity per day
1	Pipe Pendals	4700 Sq.
2	Air coolers(Outdoor type)	6 Nos.
3	Pedestal Fans	10 Nos.
4	Iron barricades	300 R. ft.
5	Armless plastic chairs	500 Nos.

**Note:**

4. Items 1-5 are needed on rental basis for two days
5. It is to mention that its bidder's responsibility to Install these items in the specified locations.
6. Safeguard of the components are complete responsibility of the vendor. Institute will not be responsible for any damage or missing of components, if any.

**Price Bid Format (should be printed in letter head)**

Reference : Mention the above NIQ no  
Quote No :  
Date :  
Valid till :

**To**

The Director  
RGUKT-RKV

I/We hereby submit the estimate for supplying of the item listed below

S.NO	Item Name	A	B	C = A x B	D	E = C+D
		Unit Price (Rs)	Qty (No's)	Total (Rs)	Tax (Rs)	Item cost (RS)
<b>Subtotal (Rs)</b>						
<b>Installation Charge (Rs)</b>						
<b>Transport Charge (Rs)</b>						
<b>Total amount (Rs)</b>						

- I/we shall be bound by a communication of acceptance / rejection by RGUKT-RKV.
- I/We have understood and agree the terms and conditions mentioned in the notice inviting quotations

**Name:**

**Contact No:**

**Signature:**

**(Office Seal)**

**Along with Price Bid, Vendors are requested to submit company registration certificate and commodity certificate for supply of the quoted items.**