Stores & Purchase Department

Rajiv Gandhi University of Knowledge Technologies-RK Valley

(A.P. Government ACT 18 of 2008)

Rajiv Knowledge Valley (Idupulapaya), Vempalli (M), Y.S.R. Kadapa Dist. AP-516330

Tel.No: 08588-283612 Email: purchasedept@rguktrkv.ac.in

NOTICE INVITING QUOTATIONS

Sealed/Email quotations are hereby invited from the registered firms/vendors for supply of following items to the RGUKT-RK Valley with term and conditions mentioned below.

NIQ. NO : RGUKT-RKV/SPD/AO Office/HP Laser Jet Printers/Q325

Date of Issue : 09/08/2017

Item Description :

S.NO	Item Name	Qty (No's)
1	HP Laser Jet Pro MFP M227 FDW	1
2	HP Laser Jet Pro MFP M227 SDN	1

Last Date for submission : 16/08/2017; 5.00 PM

Address for Submission : Stores and Purchase Department,
RGUKT- RK Valley (AP-IIIT),
Vemaplli Mandal,
YSR Kadapa Dist,
Andhra Pradesh
Pin: 516330
Call: 09943713627, 9030257400

Terms & Conditions:

1. The bidder should be register supplier of the mentioned items.
2. The Bidder is required to have CST/TIN Registration Number and VAT Registration.
3. The Bidder should not have been barred by any PSU/Govt. Dept. in doing business with them.

4. The Bidder is required to quote for the complete bill of quantity. Partial quote are liable to be rejected.
5. Bidders are requested to follow the given price bid format to quote the items. The rate for the item may be quoted in INR. The offers should indicate unit price (excluding taxes and duties applicable). Taxes and other charges (transport, insurance etc.) should be mentioned separately. If not mentioned, it is considered as included in the quoted price.
6. RGUKT – RKV shall deduct 50% of the applicable tax rate under APVAT Act, 2005 for registered vendor (or) 100% of the applicable tax rate under APVAT Act, 2005 for unregistered vendor. The same shall be remitted to the commercial taxes department.
7. The quotations must be addressed to "The Director, RGUKT, RK Valley, Idupulapaya".
8. The sealed cover should be super scribed with above mentioned NIQ.NO and must reach the office on or before the last date through Speed-post/Registered Post/by hand. The vendors may also send the email quotations (Scanned copy of price bid typed in Firm's Letter Head) to purchasedept@rguktrkv.ac.in
9. Delivery should be within specified days mentioned in Purchase Order. If the items are not delivered within the stipulated time, the supplier shall be liable to pay a penalty of 1% of the total order value for each delay of 10 days or part thereof and the amount will be deducted from the payment on account of purchase.
10. Unloading of items and delivery to the store place shall be responsibility of the firm.
11. The suppliers will undertake warranty of items from the date of supply and shall have to mention clearly the period of warranty in financial bid. The supplier further warrants that the items shall be free from defects arising from any act or omission of the supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in India.
12. Payment shall be made 100% after delivery of the items in good condition.
13. RGUKT reserves the right to reject any/all quotation(s) without assigning any reasons whatsoever.
14. The quantity mentioned may change as per our requirements.
15. Quotations received against our notification are considered as accepting the terms and conditions of RGUKT, RK Valley.

Sd/-

Administrative Officer

Price Bid Format (should be printed in letter head)

Reference : RGUKT-RKV/SPD/AO Office/HP Laser Jet Printers/Q325
Quote No :
Date :
Valid till :

To
The Director
RGUKT-RKV

I/We hereby submit the estimate for supplying of the item listed below

S.NO	Item Name	A	B	C = A x B	D	E = C+D
		Unit Price (Rs)	**Qty (No's)**	**Total (Rs)**	**Tax (Rs)**	**Item cost (RS)**
1	HP Laser Jet Pro MFP M227 FDW		**1**			
2	HP Laser Jet Pro MFP M227 SDN		**1**			
					Subtotal (Rs)	
					Transport Charge (Rs)	
					Total amount (Rs)	

- I/we shall be bound by a communication of acceptance / rejection by RGUKT-RKV.
- I/We have understood and agree the terms and conditions mentioned in the notice inviting quotations

Name:

Contact No:

Signature: **(Office Seal)**