

## FEE PARTICULARS OF PUC & B.TECH CERTIFICATES

Dear Students,

Follow the below mentioned fee details to obtain your certificates:

### **Part: I**

\*\*\* For 08 Batch – No fee is required, For 09 Batch – 350 for those who attended convocation and 850 for those who did not attend the convocation.

#### **R10 Batch onwards:**

1. Each Semester wise certificate – 50/- . ( E1S1, E1S2,E2S1,E2S2,E3S1,E3S2,E3S3,E4S1 & E4S2)  
(9 Semesters \* 50/-): **450/-**
2. PUC Consolidated Certificate: **100/-**
3. Convocation Fee: (Includes  
Original Degree: 200/, B.Tech  
Consolidated Marks Memo: 100/- and  
Folder: 200/-) **500/-** (Convocation fee is not required for those who attended the  
Convocation)

Total will be: **1050/-**

**Note:** If any of the above certificates received already, deduct the same amount from total and pay rest of the amount.

### **Part: II**

#### **Additional Certificates:**

- |                                 |           |  |
|---------------------------------|-----------|--|
| B.Tech Consolidated Transcript: | 50/- Each | --- will be issued only for higher studies if required.  |
| Provisional Degree:             | 100/-     | --- will be issued only for those who completed B.Tech and the<br>Convocation is yet to be held. It will not be issued after<br>Convocation. |

Note: Additional certificates are optional and issued in special cases.

### **Part: III**

**Procedure to obtain duplicate certificates (if originals are lost):** If any of the above certificates is lost and to obtain the duplicate copy, follow the below procedure:

- a) Police complaint copy should be obtained from the Police station.
- b) Request letter mentioning the details should be signed by the COE and The Director. (Attach complaint copy to request letter)
- c) Fine (actual cost of the certificate \* 3) challan should be paid at SBI, Idupulapaya.
- d) Submit the above three copies at Examination Section.

**Note:** Minimum one month is required to issue duplicate copies.

**Sd/-**  
**Controller of Examinations**